

PFT – Common Errors and Testing Codes (Correcting Errors)

Running the PFT Error Report

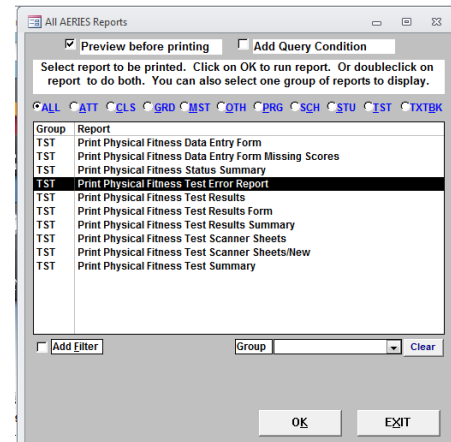
The PFT Error Report will identify common errors that must be corrected by each site. Error reports should be run frequently starting April 1, 2014.

Note: All errors must be corrected by April 18, 2014. Students with errors after April 30, 2014 will not have their PFT data processed by CDE.

Step 1 – After Logging into AERIES, select “View All Reports”.

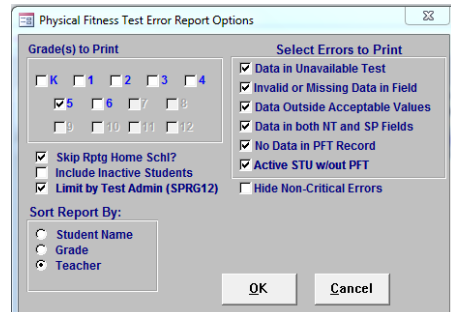


Step 2 – Begin by typing “physical fitness”. The results displayed will only reports with that term in the title. NOTE: The filter is no longer necessary in current version of Aeries.

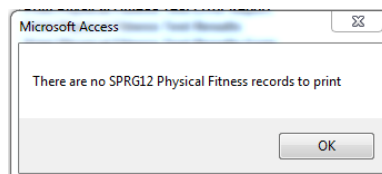


Step 3 – Select “Print Physical Fitness Test Error Report” and click “OK”

Step 4 – In the Error Report Options, check the “Limit by Test Admin” box, and click on “OK”.



Best case scenario: if all errors have been corrected you will get this message.



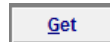
Identifying and Correcting Common Errors

Step 1 – After logging onto AERIES, Click on “View All Forms”

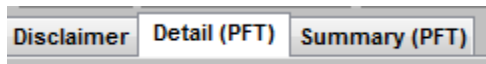
Step 2 – Type (refer to Step 2 above) “Physical Fitness”

Step 3 – Select “Physical Fitness Test Results”

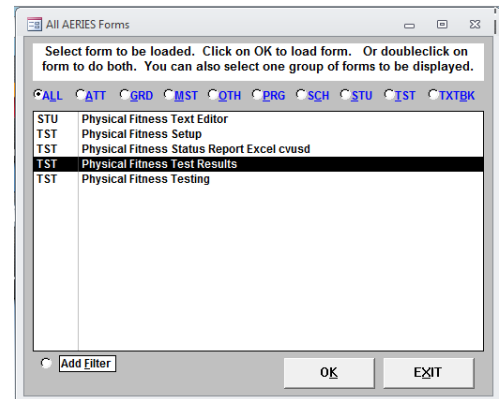
Step 4 – Click on “Get” to select student to correct. Input student name or Perm ID #.



Step 5 – Click the “Detail (PFT)” tab



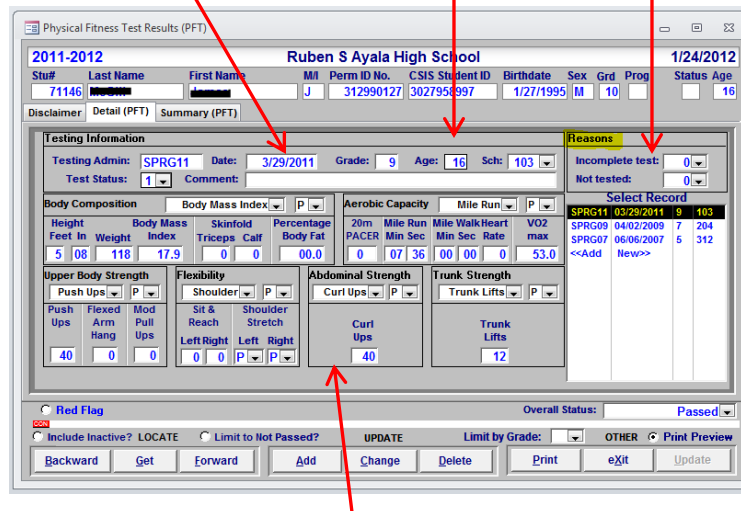
Step 6 – Make necessary correction (see common errors below) and click the “Change” button.



Invalid Test Date
Must be the date student actually starts testing.

Out of Range Age
Grade 5-Age 8-12
Grade 7-Age 10-14
Grade 9-Age-12-16

“Incomplete Test” or “Not Tested” empty.
Must be coded correctly if student does not test or does not finish testing.



Incomplete Test:
20 - Absent on Test Date
22 - [State Waiver]*
23 - IEP/Special Needs
24 - Extraordinary Circumstances
25 - Medical Excuse

Not Tested
10 - Absent on Test Date
12 - [State Waiver]**
13 - IEP/Special Needs
14 - Extraordinary Circumstances
15 - Medical Excuse

- Correct Out of Range Scores**
- No Score of “0”
 - Height: feet 3-7; inches 0-11
 - Weight: 30-400
 - Mile Run: min. 3-59; sec. 0-59
 - Pacer: Laps - 1-190
 - Curl-Up: 1-75
 - * Trunk Lift: 0-12
 - * Push-up: 1-17
 - * Mod. Pull-up: 1-75
 - * Flexed Arm Hang: 0-90
 - * Sit & Reach: 0-12
 - * Shoulder Stretch: Y or N

****Not to be used in CVUSD**